MOA - Financial

Part 1 Face Sheet **MEMORANDUM OF AGREEMENT** STATE OF CONNECTICUT Office of Early Childhood CONTRACT ADMINISTRATION

MOU - Non-Financial

1. Indicate Memorandum Type. Non-financial agreements do not require fiscal review.

2. Prepare two original copies.

- Originating agency internal approvals must be shown prior to contracting state agency acceptance.
 The Department of Social Services and the Contractor as listed below hereby enter into an agreement subject to the
- terms and conditions stated herein and subject to the applicable provisions of the Connecticut General Statutes.
- 5. Acceptance of this contract implies conformance with terms and conditions as stated in this agreement.

			(1) ORIGINAL (3) OEC Identification No. 160ECPPPM1UCN					(4) Contracting Agency Identification					
			(2) AMENDMEN										
CONTRACTING STATE AGENCY			(5) Contracting State Agency Name UNIVERSITY OF CONNECTICUT SCHOOL OF SOCIAL WORK						Contracting State Agency (7) Contracting State te Number Agency FEIN				
			(8) Contracting State Agency Address 438 Whitney Road Ext., Unit 1133 Storrs, CT 06269-1133						(9) Contracting State Agency Liaison & Phone No. Glanfranco Barbato (860) 486-4336				
ORIGINATING STATE AGENCY			(10) Originating State Agency Office of Early Childhood					(11) Originating State (12) Original Agency Number Agency FEIN					
			(13) Originating State Agency Address 165 Capitol Avenue, Hartford, CT 06106					(14) Originating State Agency Liaison & Phone No. Linda Harris (860) 713-5009					
CONTRACT PERIOD			(15)Contract Period (From - To) 1/1/16 – 12/31/17					(16) Funding Period (From -To) 1/1/16-12/31/17					
CANCELLATION			This agreement shall remain in full force and effect for the entire term of the contract period stated above unless cancelled.					(17) Required No. Of Days Written Notice. Thirty (30)					
CLAUS	COMPLETE DESCRIPTION OF SERVICE		74.05					•					
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(30) ACCEPTANCE AND APPROVALS

(31) STATUTORY AUTHORITY OEC: CGS §4-5,4-8, and 10-500 UCONN: CGS §4a-52-a, 10a-104, 10a-108 and 10a-151b

(35) CONTRACTING STATE AGENCY AUTHORIZED OFFICIAL	Laura Kozma Director, Sponsored Program Services	2717 2717
(36) Office of Early Childhoot All HORIZED OFFICIAL	Pietro Rosato Director, Business Operations	218117

Amendment 1 to MOA with University of CT School of Social Work - 160ECPPPM1UCN

- 1. The total maximum amount payable under this contract is **decreased by \$15,000** from \$30,000 to \$15,000.
- 2. The budget on page 3 of the original contract is deleted and replaced by the budget on page 4 of this amendment.
- 3. The Description of Services in Section X on pages 4 and 5 of the original contract is deleted and replaced by the following section:
 - 1. Initial interviews.
 - a. There will be an initial focused interview with senior personnel at OEC to learn in more detail about their goals for Phase Two, and about anticipated strategies to achieve those goals.
 - b. Subsequently, CHHD researchers will interview the senior leader for implementation at each site, as well as one or two other staff. These will be semi-structured interviews to learn their understanding and expectations for the Phase Two implementation.
 - c. Drawing on these initial sources of information, CHHD researchers will develop a framework for the remainder of the study, based on the goals highlighted by the various parties, and the processes they intend to use to reach those goals.
 - 2. Site selection. The list of sites to be studied and individuals to be contacted will be developed jointly by staff at CHHD and OEC. A tentative list for initial discussion includes the following:
 - a. *Hartford public schools.* Several staff at each of the four schools listed and/or Hartford public schools within the network below have received Triple-P training, potentially providing a critical mass for change. One or two of the schools will be selected for the study by OEC and Hartford Public Schools (HPS) largely on the basis of previous support from the school administration.
 - i. Sanchez Elementary School
 - ii. Martin Luther King Elementary School
 - iii. Moylan Elementary School
 - iv. Burr Elementary School
 - v. Hartford Public Schools Triple P provider network
 - b. *Hartford Public Library.* OEC will provide intensive technical assistance and implementation support, including the training of youth librarians. The assistance will include seminars/groups, Triple P presence at resource fairs and family events, promotional materials, information sessions, and laminated tip sheets for display on the circulation desk. CHHD will study implementation at this site.
 - c. One or two agencies. OEC will pilot a highly structured approach, including training in Triple-P Level 4, in return for organizational commitment and supervision. One site will be selected for CHHD study from the following:

i. Rambuh Family Center at the Village & one additional agency within the Triple P providers' network.

3. Study Implementation.

- a. First, the CHHD researchers will develop a brief, web-based questionnaire to be filled out by all agency staff, at baseline and again at the project's conclusion. It will ask about programmatic elements of the implementation (such as the flow of referrals), supports and barriers, and one's role and satisfactions with the process, as well as, ultimately, about successes and failures.
- b. Second, there will be periodic, relatively unstructured ("ethnographic") agency visits, to learn how the implementation is developing. Drawing on the information derived from the initial interviews, these visits might involve more open-ended conversations with staff and participants; observation at staff meetings and public events; and other ways to learn of the program's evolution.
- c. Finally, there will be an interview in the concluding months of the study with the senior leader at each agency and one or two other staff members, as well as with senior personnel at the OEC. A written narrative will be prepared by CHHD researchers describing the initial goals, the subsequent challenges and supports, adaptations over time, and ultimately the experiences of shortcoming and successes for Phase Two of the Triple-P program.
- 4. **Reporting.** CHHD shall submit to OEC written progress reports documenting planned, current, and accomplished work related to funding. Such reports shall be submitted with invoices for payment upon execution by both parties of this Agreement, on or after July 1, 2016; January 1, 2017; and July 1, 2017. A final report of all work completed under this Agreement shall be submitted on or before January 31, 2018.

University of Connecticut Office of the Vice President for Research

Snonsored Program Services

Phase 2 - Positive Parenting Program (Triple-P

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I. Indirect/F&A Costs - CT State Agencies Rate 20% 20% 657 1,494 350 2,50 Indirect Cost Rates * no F & A applied, ** F & A on 1st \$25,000 657 1,494 350 2,50 J. Total Costs \$ 6,038 \$ 402 \$ 3,940 \$ 8,962 \$ 2,098 \$ 16,00 \$ 16,000		Period I	Period 2	Period 3	ŀ	3,283	7,468	1,748	12,499
Indirect Cost Rates * no F & A applied, ** F & A on 1st \$25,000 J. Total Costs \$ 6,038 \$ 402 \$ 3,940 \$ 8,962 \$ 2,098 \$ 16,000	I. Indirect/F&A Costs - CT State Agencies Rate	come includes a service weight of							
		• no F & A appli	d, ** F & A on 1	st \$25,000					ಂಡಾದರೆ. ಎಂದು ಬ್ರಾಪಿದ ಎಂದ
	J. Total Costs	· · · · · · · · · · · · · · · · · · ·	,		402	\$ 3,940	\$ 8,962	\$ 2,098	\$ 16,000
	Indirect Cost Base (MTDC)				ī	\$ 3,283	\$ 7,468	\$ 1,748	\$ 12,499

K. COST SHARE

Senior Personnel	Salary	Appt	Months Effort	% Effort	1/1/2016 - 5/22/2016	8/23/2016 - 5/22/2017	8/23/2017 - 12/31/2017	
PI Super, Charles - AY, Cost Shared	\$180,938	9	0.18	2.00%	1,874	3,800	1,812	7,486
Super, Charles - University Programs FB		48.10%	50.60%	52.60%	901	1,923	953	3,777
		Total (Cost Share	d Pi Effort	\$ 2,775	\$ 5,723	\$ 2,765	
Co-I Harkness, Sara - AY, Cost Shared	\$158,477	9	0.09	1.00%	821	1,664	833	3,318
Harkness, Sara - University Programs FB		48.10%	50.60%	52.60%	395	842	438	1,675
		Total Co	st Shared	Co-I Effort	\$ 1,216	\$ 2,506	\$ 1,271	\$ 4,993
			Total C	ost Share	\$ 3,991	\$ 8,229	\$ 4,036	\$ 16,256