
Care 4 Kids Program



PROGRAM OPERATIONS TRANSMITTAL

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To: Sherri Sutera
From: Harriet Feldlaufer, Director
Office of Early Childhood 
CC: Program Operations Distribution List
Subject: Procedure for providing information on developmental screening

Program Issue: The Child Care and Development Block Grant Act of 2014 (42 U.S.C§ 9858c) requires Lead Agencies to collect and disseminate information on existing resources and services available for conducting developmental screenings to CCDF parents, the general public, and where applicable, child care providers (98.15(b)(3)).

Background: Families have a number of ways of requesting a Care 4 Kids application either through the mail, online or in person. New Care 4 Kids providers receive a welcome packet, which contains information on the Care 4 Kids programs. Help Me Grow (HMG) at Child Development Infoline is a prevention program for children up to age 5, which provides families and providers with a variety of community resources that address a child's behavioral or developmental needs. Families with concerns about their child's development can access the Child Development Infoline, and access referral support to help their children receive services, including childcare. Help Me Grow facilitates developmental screening in the state using the Ages and Stages program which helps parents better understand developmental milestones, using a monitoring kit that includes questions and age- appropriate activities to help parents.

Implementation: Starting October 1, 2018, all Care 4 Kids families will receive the HMG brochure upon request of an application, and all new Care 4 Kids providers will receive the Help Me Grow brochure in their new provider welcome packet.

1. New application request (mailing): the mailing includes a Care 4 Kids application, a Parent Provider Agreement, and a HMG brochure.
2. New application (downloaded from website): clients download their own documents and can view a link to HMG website. The link to HMG resource: <http://www.ctcare4kids.com/care-4-kids-program/links-resources/>
3. New application (in person): clients pick up an application and all other relevant forms in person at Care 4 Kids offices. All forms are available in lobby area for self-service along with other resource materials including the HMG flyer.
4. New Care 4 Kids providers: The welcome packet includes HMG brochure.

Questions concerning this transmittal can be referred to the Office of Early Childhood at 860-500-4421.
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