



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

# STATE OF CONNECTICUT

## OFFICE OF EARLY CHILDHOOD



Connecticut Office of  
Early Childhood

Beth Bye  
Commissioner

DATE: April 6, 2020

TO: Providers of Services to Young Children  
School Readiness Communities

FROM: Beth Bye, Commissioner

RE: Coronavirus Memo # 17  
School Readiness RFP

Governor Lamont's Executive Order No. 7T, provides authority to make modifications to the Office of Early Childhood's statutory, regulatory, and policy requirements. Under that authority, OEC makes the following modifications to the School Readiness Request for Proposal (RFP) process (General Statutes § 10-16p (C)):

1. School Readiness Councils do not need to submit an RFP or any other documentation to be eligible for FY21 continuation funding for currently approved School Readiness programs.
2. Community FY21 budgets for continuation funding will be calculated based on March 31, 2020 OEC space grids, contingent upon the availability of FY 2021 state funding.
3. The allocation of spaces within a community may not exceed the FY21 budget allocation.
4. The OEC will provide Councils with FY 21 budget calculations and space grids by May 15, 2020.
5. Councils may request changes to the FY 21 allocation of spaces within current allocations. Changes may include the conversion of space types and/or movement of spaces between approved School Readiness sites. Change requests must be approved by OEC prior to implementation.
6. Councils may request to allocate spaces to new sites during FY21. The issuance of a public notice is not required. Requests to allocate spaces to new program sites must be approved by OEC prior to implementation. The OEC will provide the format for reporting

changes at a later date. Councils will use the following as guidance for allocating spaces to new programs:

- New program sites must meet minimum licensing or DCEX Health and Safety requirements.
  - If spaces are not immediately available, the Council may approve the site for funding and allocate spaces to the site should spaces become available at a later date.
  - If the spaces requested exceeds the number of spaces available, the Council will establish criteria for space allocation based on community and family needs. Criteria should consider site location, type of spaces requested and/or factors relating to program quality.
7. The OEC will not be processing Quality Enhancement Grant applications until further notice.

Expired