

CHILD CARE INCIDENT LOG

CHILD'S NAME: _____

Important: The purpose of this log is to record accidents, incidents leading to a report made to Department of Children & Families, observations of the child made by the provider, injuries, illnesses and unusual behaviors that occur at the family child care home, and important discussions with parents.

Note: This log shall be made available upon request to the Office, and shared with the parent(s) no later than the next business day.

Date	Time and location of occurrence	Person(s) Present	Description / Action Taken by the Provider including, but not limited to, transportation to a hospital emergency room, doctor's office or other medical facility