

OEC QIS 024
OEC Personnel Criteria Description

The OEC has a cadre of approved technical assistance providers for very specific content work. A list of those individuals can be found at <https://www.ccacregistry.org/> under the OEC Approved Training tab for your information if seeking sub-contractors for specific activities.

The following OEC criteria should be used to assess personnel, including sub-contractors, for each activity the Respondent is requesting funding. Use these descriptions of the criteria to complete companion Excel Checklist and Plan for Recruitment for each activity.

Criteria	Description
Organization Personnel	Personnel from the organization receiving OEC funds to support the activity with logistics, oversight, data collection, reporting, etc.
Sub-Contractor	Individuals or entities receiving funds from the Contractor who receives OEC funds.
Last Name/First Name	Name of individual who will be associated with the activity.
Title	Position held
Full-time for Part-time	Indicate staff employment status.
Hours Dedicated or Contracted	Hours per month dedicated to the activity.
Registry ID	OEC Professional Registry Individual ID
Adult Learning	Individual must provide verification of taking an adult learning course or 6-18 hours of adult learning professional development such as CT's Adult Learning 1, 2, or 3 modules.
Relevant Degree	Indicate most relevant degree the individual holds that relates to the work associated with the activity. Most common relevant degrees are early childhood, child studies, human growth & development, special education, leadership, etc.
TA Experience	Provide the number of years the individual has in providing technical assistance to the early childhood field.
Bilingual	Indicate if individual is bilingual and is willing to perform services associated with activity in another language if necessary.
Professional Development Plan	Respondent can attest that the individual engages in his/her ongoing professional development.
CT Core Knowledge and Competencies (CKCs)	Individuals can attest they know and understand the CT Core Knowledge and Competency Framework for Professionals and for Technical Assistance Providers.

Attachment A2: Personnel Criteria

Relevant Content Knowledge	Respondent can attest that the individual holds the content knowledge needed to perform the activity with effectiveness.
Other Relevant Experience or Knowledge	Respondent may fill in other relevant experience or content knowledge the individual possesses that would be value added to performing the activity.
Plan for Recruitment	Provide a plan to recruit individuals who meet the OEC personnel criteria and/or provide a plan to support the identified individuals in meeting the criteria.